



## ADMINISTRATIVE GUIDE

FOR THE SHAREHOLDERS OF WANG-ZHENG BERHAD

Dear Shareholders,

**RE: NINETEENTH ANNUAL GENERAL MEETING (19<sup>TH</sup> AGM) OF WANG-ZHENG BERHAD ("THE COMPANY")**

**Date : 26 May 2022 (Thursday)**

**Meeting Time : 11:00 a.m.**

Streaming Location	Main Venue Location
<b>Broadcast Venue Address:</b> V-cube Malaysia Sdn Bhd BO1-A-09, Menara 2, KL Eco City, 3, Jalan Bangsar, 59200 Kuala Lumpur WP.	<b>Main Venue Address:</b> No. 1, Jalan Utarid U5/19, Section U5, 40150 Shah Alam, Selangor Darul Ehsan

### REGISTRATION PROCESS (3 level security)

- Shareholders and vested parties who wish to attend the Company's 19<sup>th</sup> AGM are required to register first online by cut-off date 24 May 2022 at 11:00 a.m. to enable the Company to verify your status. (*1st level security authentication*) via :-

- Registration Link :- <https://cutt.ly/CSO3ZJD> ; or
- Scanned QR code



*An acknowledgement of receipt email will be sent to you after the completion of your registration.*

- Please provide your Name or Company's name, MyKad number, CDS account number, mobile contact number and a valid email address for verification to gain admission to the 19<sup>th</sup> AGM.
- Following the verification, authenticated parties (members and proxy holders) will receive an email from [agm@vcube.com.my](mailto:agm@vcube.com.my) containing your **Unique Security (US) Link, Entry ID, Voting Password** and instructions to be used to enter the AGM at the date and time specified.



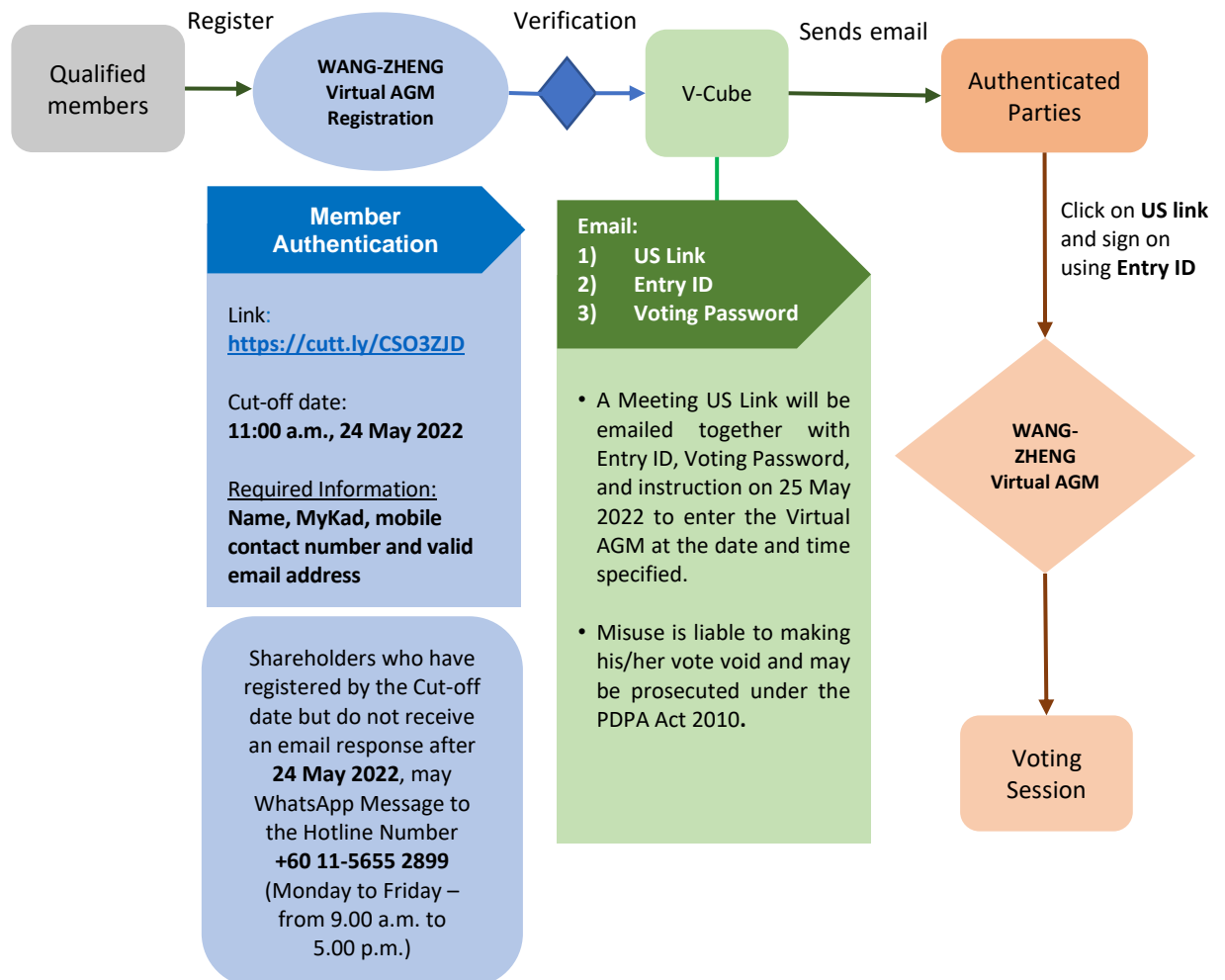
4. Please check your inbox or spam-box on the night before the said AGM. You might need your IT personnel to whitelist the domain of V-cube so that the email from [agm@vcube.com.my](mailto:agm@vcube.com.my) can be received.
5. You must not forward the **US Link, Entry ID** and **Voting Password** to any other persons. This will be in breach of terms of usage. This is also to avoid any technical disruptions to your personalized usage. Such mis-usage will void your vote and you may be prosecuted under the PDPA Act 2010. The link is trackable and will be erased after the 19<sup>th</sup> AGM has concluded.
6. Vested parties who register by the cut-off date but do not receive an email response after 24 May 2022, may contact us for assistance at the Poll Administrator's Hotline at **+60 11-5655 2899** via WhatsApp or WeChat messages (from 9.00 a.m. to 5.00 p.m.) or at email address: [agm@wangzhengcorp.com](mailto:agm@wangzhengcorp.com).
7. Shareholders are required to submit their proxy forms, on or before 24 May 2022, 11:00 a.m. to the following address :-  

Poll Administrator of Wang-Zheng Berhad  
54B Damai Complex, Jalan Lumut  
50400 Kuala Lumpur, Malaysia
8. Browser: You will need a browser that is HTML5-compatible (e.g. Microsoft Edge, Chrome, Fire fox) and a stable WIFI or LAN connection to participate in the 19<sup>th</sup> AGM which is device agnostic. A pre-environment test is attached with the **US Link**. For best user experience, you are strongly advised to join via a laptop or computer to engage fully in the proceedings and interactively download important information presented during the 19<sup>th</sup> AGM.

## Important Notes

- i) We will verify your submitted information to qualify you to attend the 19<sup>th</sup> AGM, after 18 May 2022.
- ii) After you have been verified, you will receive an email from [agm@vcube.com.my](mailto:agm@vcube.com.my) containing your **US Link, Entry ID** and **Voting Password** on the night before the AGM Day for the purpose of entering the AGM at the specified date.
- iii) A communication box channel will be enabled prior to the tabling of each Resolution before voting. This is to enable you to communicate and post your question which will be vetted for relevancy before being responded by the Chairman or the Board.
- iv) All 19<sup>th</sup> AGM user data analytics are recorded for compliance.
- v) Shareholders can submit their questions earlier before the 19<sup>th</sup> AGM by 24 May 2022 at 11.00 a.m. to [agm@wangzhengcorp.com](mailto:agm@wangzhengcorp.com).

## FLOW CHART FOR WANG-ZHENG BERHAD AGM



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## POST REGISTRATION:

1. If you do not receive an email acknowledgement after your registration, it means your pre-registration is not successful. Please check your spam/junk email folder or try again.
2. Please contact us at email address [agm@wangzhengcorp.com](mailto:agm@wangzhengcorp.com), or alternatively WhatsApp and/or WeChat ID message to the Poll Administrator's Hotline at +60 11-5655 2899 (from 9.00 a.m. to 5.00 p.m.), if you have any urgent questions.



## E-VOTING PROCEDURES:

1. During the session, the Chairman of the Meeting or the Committee Member will answer questions pertaining to each resolution within a certain pre-set time frame. Upon completion of the Q&A, the Chairman with the coordinated assistance of V-cube authorised staff will provide the Voting Link to the attendees. The Entry ID and Voting Password would also have already been sent to you via email as well.
2. Kindly click on the Voting Link, enter your Entry ID and your Voting Password which has been emailed to you.
3. Shareholders and/or proxy holders must submit the e-vote during the live polling session for each Resolution through clicking the box as below :-

<b>FOR</b>
<b>AGAINST</b>
<b>ABSTAIN</b>

4. A fixed time for voting is allocated depending on the Chairman's decision.
5. The shareholder is allowed to vote either by Form of Proxy or online during the 19<sup>th</sup> AGM. The shareholder or proxy holder is only allowed to vote once.
6. Once e-voting is completed for all the agendas/resolutions by polling, the Virtual 2022 AGM will be adjourned for the vote counting compliance.
7. During the adjournment period, the voting data will be downloaded and checked for compliance and validation.
8. The Chairman will provide details of the e-voting results and overall results after the short adjournment.

### Note:

- (A) Aside from shareholders, proxy holders who are allowed to join the 19<sup>th</sup> AGM, can participate in the questions and responses.
- (B) All e-voting data in raw and cleanse form are archived for compliance purpose.
- (C) Kindly check the Company's website: <https://wangzhengberhad.com/investor-relation/> for any further updates.

We would like to thank all parties for your understanding and cooperation in conducting the AGM virtually. V-cube Malaysia is an experienced independent virtual AGM service provider in full compliance of Securities Commission, MKN, SSM, ROS and COB Malaysia Guidelines. It is an associate company of V-cube Inc listed on the Tokyo Stock Exchange and its local partners in Malaysia are the credible Institute of Corporate Directors Malaysia (ICDM) and KPMG.